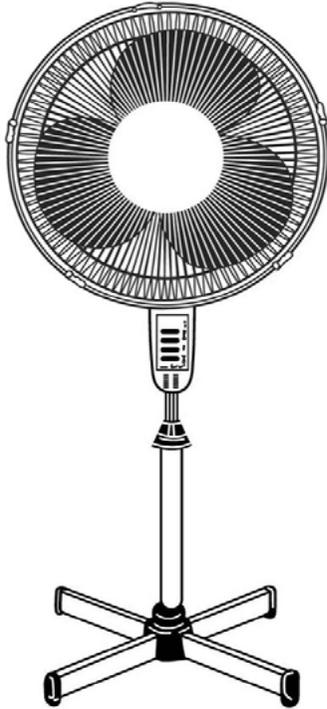


# INSTRUCTION MANUAL

## 18" STAND FAN

### CH-18451



### READ AND SAVE THESE INSTRUCTIONS

For product information, question, or customer service

Call Toll Free: 1-800-624-3436

E-mail: [CustomerService@ComfortAirHelp.com](mailto:CustomerService@ComfortAirHelp.com)

Website: [www.comfortairhelp.com](http://www.comfortairhelp.com)

## IMPORTANT SAFETY INSTRUCTIONS

When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire electric shock, and injury to persons, including the following. please read all instructions before using the product:

1. The fan is only for intended use as described in this manual. All other uses not recommended in manual may cause fire, electrical shock or injury to persons.
2. This fan is intended for household use only.
3. To protect against electrical shock, do not immerse fan, plug or cord into water or spray with liquids.
4. Close supervision is necessary when any appliance is used by or near children.
5. Always unplug the fan when it is not in use, when moving fan from one location to another, and before cleaning.
6. Avoid contacting moving parts. never insert fingers, pencils or other similar objects through the guard.
7. Do not operate in the presence of explosive or flammable fumes.
8. Do not place fan or parts near an open flame, cooking or other heating appliances.
9. Do not operate fan with a damaged cord, plug or after the fan suffered malfunctions or has been dropped or damaged in any manner.
10. The use of attachment not recommended by manufacturer may be hazardous.
11. Do not use outdoors.
12. Do not let cord hang over the edge of a table or counter, or let it touch any hot surfaces.
13. To disconnect, grip plug and pull from wall outlet , Never yank cord.
14. Do not operate without fan lattice properly in place.
15. Always use on a dry level surface.
16. This appliance is not intended for use by children or other persons without assistance or supervision if their physical, sensory or mental capabilities prevent them from using it safely. Children should be supervised to ensure that they do not play with the appliance.
17. If the supply cord is damaged ,it must be replaced by the manufacturer or its service agent or similarly qualified person in order to avoid a hazard
18. This appliance has a polarized plug ( one blade is wider than the other) To reduce the risk of electric shock, this plug is intended to fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. DO NOT attempt to defect this safety feature.

## WARNING

- **TO REDUCE THE RISK OF FIRE OR ELECTRICAL SHOCK, DO NOT USE THIS FAN WITH ANY SOLID STATE SPEED CONTROL DEVICE.**
- **UNPLUG OR DISCONNECT THIS FAN FROM THE POWER SUPPLY BEFORE SERVICING.**

## ASSEMBLY INSTRUCTIONS:

1. Unscrew the **Height Adjustment Control Collar** from the **Outer Pipe** by turning counter-clockwise, and set aside. Pull out the **Inner Pipe** all the way to the top. (you may have to push it up from the bottom to get it up)
2. Set the base on a level dry surface remove the screws from the **Base Cross Legs**, then install the **Outer Pipe** and match the 4 holes over the 4 screw holes on the base and replace the 4 screws back onto the cross leg bars.
3. Place the **Base Cover** on through the column with the tabs/slots pointed downward.
4. Replace the **Height adjustment Control Collar** and tighten by turning clockwise.
5. Place the switch box/fan motor into the top of the inner pipe, tighten the **Set Screw**.
6. Unscrew the **Grill Nut** on the front of the motor by turning counterclockwise.
7. Mount the **Rear Grill** to the motor front cover by matching 3 holes on the guard to the 3 round positioning knobs on the motor front cover. Push in firmly until the 3 knobs protrude through the 3 holes.
8. Replace and tighten the **Grill Nut** by turning nut clockwise to hold the **Rear Grill** in place.
9. Put the **Fan Blade** onto the motor shaft by matching the shafts slots with the blades slot, tighten the **Blade** with **Blade Cap** by turning it counterclockwise.
10. Test fan by rotating with your hands, make sure there isn't any contact with the nut., the fan blade should rotate freely, otherwise repeat all steps again, beginning from step(4).
11. Mount **Front Safety Grill** onto **Rear Grill** by hanging the top hook clip of front guard over the top of the **Rear Grill**. Close the clasps all around the grill.

## OSCILLATION:

The oscillation knob is located on the top of the motor housing, simply press the knob down to start oscillating, and pull the knob up to stop oscillating

## OPERATION:

1. Set the fan on a level dry surface.
2. Plug the power cord into a standard AC wall outlet.
3. Press speed key to set the desired speed "HI" "MED" "LOW".
4. Press "OFF" key to turn the fan off.
5. To start or stop fan head oscillating, press or pull the oscillating knob on the top of the motor housing.
6. To change the air flow angle, move the head forward or backwards.

## NOTES ABOUT CLEANING BLADES:

1. Always unplug the fan before cleaning, simply lift the clips on ring of the guards and remove the front guard.
2. Use a soft cloth, moistened with a mild soap, to clean fan and guard. DO NOT use abrasive cleaners.
3. DO NOT immerse fan in water and never allow water to dip into the motor component.
4. DO NOT use gasoline, thinner or other chemicals to clean the fan.

